

Frequently Asked Questions

*FBEC = Faculty of Business and Economics

1. What are the programmes offered?

We have **fifteen (15)** programmes offered :

Doctoral Programmes

- (1) Doctor of Philosophy (PhD)
- (2) Doctor of Business Administration (DBA);

Masters Programmes

- (1) Master of Business Administration (MBA);
- (2) Master of Management (MM);
- (3) Master of Marketing (MMkt);
- (4) Master of Accounting (MAcc);
- (5) Master of Economics (MEc);
- (6) Master of Public Administration (MPA);
- (7) Master of Applied Statistics (MAppStats);
- (8) Master of Development Studies (MDS);
- (9) Euro-Asian MBA-MSc (MBA Dual Programme)

Bachelors Programmes

- (1) Bachelor of Accounting (BAcc)
- (2) Bachelor of Business Administration (BBA)
- (3) Bachelor of Economics (BEc)
- (4) Bachelor of Finance (BFin)

2. How can I know if I am eligible for the programme?

You may refer the entry requirement at <https://fpe.um.edu.my/>

Go to top menu >> Programmes >> Bachelor/Master/Doctorate >> Entry requirement

3. How to apply?

All application should be made via maya.um.edu.my

4. Can I apply more than one (1) program at a time?

Yes, you are allowed to apply more than one (1) program at a time.

5. Do I need to send a copy of my application upon completion online?

No. Application is via online only and there are no documents that need to be sent by post.

6. What documents are required during the application?

You are required to upload all mandatory documents for verification and e-registration such as copy of IC/passport, SPM/High School/Diploma/Bachelor/Master results, photo, etc.

7. Who can certify the above documents?

The documents can be certified by School Principal/Government Officers/Commissioner of Oath/Respective Embassy.

8. How much is the processing fee and how should I make the payment?

Malaysian applicants : RM50.00

International applicants : RM300.00

The processing fee is payable through the apply.um.edu.my application portal using the following methods : FPX, Debit Card, Credit Card, and Flywire.

Important Notes :

- The fee is non-refundable.
- The application will not be processed if the fee is not paid.
- You will receive an acknowledgement email after submitting your application.

9. Can I request for eligibility screening before submitting the application through the system?

For your information, the application screening is carried out by professional staff, which requires both time and expertise, thus the processing fee. We kindly recommend that you submit your application at apply.um.edu.my first, and our team will be happy to handle the application for you.

10. Is it a full time or part time programme?

All of our postgraduate programmes are offered in **FULL TIME** mode. However, classes are scheduled either after office hours from 6:00pm to 9:00pm on weekdays or on weekends from 9:00am to 6:00pm. This arrangement is designed to accommodate the needs of working adults. For the undergraduate programme, classes will be held from 8:00am to 5:00pm.

11. Does UM offer a part-time courses?

Please be advised that all of our programmes are available in **FULL TIME** mode, which may facilitate eligibility for scholarships and other forms of financial assistance.

12. Does the programme offer in online mode?

Unfortunately, the programme is not available online; all classes are held in person at the faculty.

13. Is there any opportunity for the candidates to get a scholarship/study loan for their studies in FBEC?

For more information on scholarships, kindly visit the links provided below:

Postgraduate : <https://aasd.um.edu.my/financial-aid-for-postgraduate>

Undergraduate : <https://aasd.um.edu.my/financial-aid-for-undergraduate>

14. I have completed my bachelor's degree but haven't graduated yet. Can I apply for the programme without the official Bachelor's Degree Certificate?

Kindly ensure that you obtain a graduation confirmation letter from the Senate to verify your degree eligibility and be reminded that all required documents, including proof of academic qualifications, must be submitted as part of the application process. This is essential to confirm your eligibility for the programme. Failure to provide the necessary documents will result in the rejection of your application.

15. Do The Faculty of Business and Economics (FBEC) offer Fast Track PhD for applicants with CGPA 3.7 and above during the Bachelor?

Our faculty no longer offers Fast Track programmes for the PhD. Candidates are required to hold a master's qualification to be eligible for our doctoral programme.

16. I am international candidate who interested to apply for the programme, but yet to take IELTS/TOEFL/IBT/PTE. Can I take it later?

Please be advised that all required documents, including updated English proficiency results, **MUST** be submitted during the application process. This is essential to confirm your eligibility for the programme. Failure to provide the necessary documents will result in the rejection of your application. If you discover that your documentation is incomplete, we suggest gathering all required documents before submitting your application to ensure efficient processing and avoid unnecessary fees. Additionally, we recommend planning carefully to select the intake that best aligns with the availability of your documentation.

17. Is IELTS/TOEFL/IBT/PTE required if the university where I take my bachelor's uses the medium of instruction in English.

IELTS requirements are waived for international applicants whose bachelor's degree is from a country where English is the primary language, as well as for those who have completed their bachelor's or master's degrees in Malaysia.

18. What English Proficiency Test that are accepted into the programme and their validity?

International English Language Testing System (IELTS) - 2 Years

Test of English as a Foreign Language (TOEFL) - 2 Years

Pearson English Language Tests (PTE) – 2 Years

Malaysian University English Test (MUET) - 5 Years

Cambridge English Qualifications & Tests - No Expiry

Note : IELTS Indicator, TOEFL (Home Edition), and TOEFL ITP cannot be used for application purposes.

19. Is there any certificate of professional body accepted for the application without a bachelor's degree?

The Faculty of Business and Economics (FBEC) considers only ACCA professional qualifications for admission into the Master of Business Administration (MBA) or Master of Accounting (MAcc) programmes without requiring a Bachelor's Degree. However, this is subject to endorsement and validation by our committee.

20. Could you provide a list of subjects offered in the programme?

For comprehensive information about the subjects, you may refer to the handbook provided on our website fpe.um.edu.my

21. Where can I find supervisor for the PHD/DBA?

Kindly refer to [OurExpert](#) on our website to find supervisors who align with your interests and research topic.

22. Could you please provide me with the class schedule for the programme? Additionally, I would appreciate information on the frequency of the classes.

The class schedule will be accessible in the Maya Portal once you have registered an account as a UM student. This schedule will be available for course registration purposes. The frequency of classes will vary based on the number of subjects you register for each semester.

23. How should I check my application status?

To check the status of your application, kindly follow the steps outlined below:

- (1) Go to maya.um.edu.my
- (2) Enter your username (email registered during account creation)
- (3) Enter the password you created during account creation
- (4) Click on Login button
- (5) After logging in, go to the Admission link at the top menu
- (6) Under Submitted Application, you will be able to preview the programme you applied

24. May I know how to apply for student VISA/EGMS?

For information regarding Student Pass and Visa Unit : <https://aasd.um.edu.my/new-student-pass> or contact them via email : visa@um.edu.my

25. Where can I get the information regarding the tuition fees and fees structure/breakdown?

We kindly invite you to visit <https://study.um.edu.my/> for information regarding program fees. The fees listed on the website represent the total cost for the entire programme. A detailed breakdown of the fees will be provided once you have been accepted as a UM student.

Note : Semester fees will vary depending on the number of subjects you register for each semester.

26. Am I allowed to pay the tuition fee by installment?

You are not allowed to pay the tuition fee by installment and you are required to pay the fee on a per-semester basis. Failure to do so may result in difficulties in adding modules or viewing the timetable.

27. Are there hostels or any accommodation at the Main Campus?

For information regarding accommodation, you may contact Student Affairs Department : <https://hep.um.edu.my/accommodation> or contact them via email : hep@um.edu.my.

28. If I have inquiries about the programme, how can I get assistance?

For any inquiries, please contact our Marketing Team via email at umfbe_mac@um.edu.my or reach our office by phone at +603-7967 3918/3820. Our office hours are from 8:30 am to 4:30 pm on weekdays, excluding public holidays.

Prepared by : Mrs. Shafa on 26.08.2025

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